



Elim Bible Institute and College
Fire Safety Report
Academic Year 2020-2021

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Student Housing Fire Safety Systems

Elim Bible Institute and College has thirteen buildings which are used for student housing. All of them are equipped with smoke alarms and extinguishers. The buildings are not equipped with a sprinkler system. All residence halls except Music Hall, Blake Hall, and Founder's Hall have a fire alarm system that report to a monitoring company or directly to the Lima Fire Department. Blake Hall and Founder's Hall have local smoke detectors in all bedrooms and common spaces. All fire safety systems information is held on a database and maintained by the Safety Committee. Elim Bible Institute and College maintains a written, easily understood fire log that records, by the date the fire was reported, any fire that occurred in an on-campus student housing facility. This log includes the nature, date, time and general location of each fire. The campus fire safety report can be found on our website under the "Student Right to Know".

Fire Drills

Fire Drills were conducted during each semester in all student housing facilities. Drills were conducted by the safety committee.

Student Housing Policies

Smoking in any form and open flames of any kind are strictly prohibited in all student housing facilities.

The following items are not allowed in the individual dorm rooms of our student housing facilities, because of the fire and life safety risk:

- Candles
- Incense
- Electric or candle-heated potpourri burners
- Vaporizers - the type that uses a ceramic heating element to diffuse aromatherapy herbs and oils
- Smoke/fog machines
- Electric blankets
- Electric heaters
- Microwaves
- Toasters & Toaster Ovens
- Cooking Appliances - which includes anything with a heating element, such as hot plate
- Coffee makers and water kettles are only allowed in dorm rooms if they have an automatic shut-off (e.g. Keurig)
- Hair dryers, curling/straightening irons, hot curlers
- Irons

For the use of electrical devices not listed, please check with the Dean of Students or a Resident Life Director for permission.

The following items may be used in public spaces such as, kitchens, bathrooms and lounges, in our student housing facilities:

- Microwaves
- Toasters and toaster ovens
- Cooking Appliances - which includes anything with a heating element, such as hot plate
- Coffee makers and water kettles

- Hair dryers, curling/straightening irons, hot curlers
- Irons

Student Housing Evacuation Procedures

These evacuation procedures should be followed each time you hear an alarm:

- Remain calm and proceed with an orderly evacuation
- Find the closest exit and go to your designated meeting location
 - o The following buildings will meet on the front lawn of the West Apartments:
 - a) Library
 - b) Tabernacle
 - c) Faling Hall
 - d) Spencer Hall
 - e) South Apartments
 - o The following will meet on the front lawn of Spencer Hall:
 - a) Music Hall
 - b) Blake Hall
 - c) Founder's Hall
 - d) Watson Hall
 - e) West Apartments
 - f) Washington Hall
 - g) College Hall
 - h) Student Center/Dining Hall
 - o The following will meet in the overflow parking lot:
 - a) North A Apartments
 - b) North B Apartments
- Gather by cadre
 - o Let the RA that is present know if someone from your cadre is not present
 - o Report any information you may have about the cause of the alarm and any discharged fire equipment to the RA
- Await further instructions from the RA, Fire Department and/or Safety Committee
- Do not re-enter the building until they direct you to do so. Silencing of the alarm does not imply the emergency is over.

Fire Safety Education and Training

All resident advisors will receive fire safety education during their week of resident advisor training, which takes place the week before school starts each year.

All residents are required to attend a meeting in their residence hall at the beginning of the school year to discuss fire safety, fire evacuation plans, and rules and regulations of the residence hall. Each student is required to also attend a fire safety training by the Safety Director at the beginning of each semester. Fire safety and education trainings are done with the staff annually. Supervised fire drills are conducted in each residence hall 4 times a year (twice a semester). All drills are supervised by a Safety Committee member.

In the case of a Fire:

- **Step One:** Activate any fire alarms in vicinity.
- **Step Two:** Use a fire extinguisher before evacuating only if it is possible to do so without risking personal injury & the fire is small or just beginning.
- **Step Three:** Leave building & assemble outside.
- **Step Four:** Call the Emergency Phone Line & communicate the details to the Safety Committee member on duty. **(585) 355-1428.**
- **Step Five:** Determine if everyone is out of the building by assembling in Cadres and contacting those who are not accounted for.

Reporting a Fire

If a fire occurs both employees and students should report the fire to the Safety Director. The local fire company is notified by the fire alarm system of any alarm and immediate action will take place.

Plans for Future Improvements

Elim Bible Institute and College will consider the options of how to upgrade and install more fire alarms, sprinkler systems and upgrade fire alarm panels. On-going fire safety education will be provided to students, faculty and staff by the Safety Committee.

Fire Systems

Residential Facilities	Fire Extinguishers	Sprinkler System	Smoke/Heat Detectors	Manual Pull Stations	Fire Alarm Audio/Visual	Alarm Monitoring by the Safety Committee	Fire Alarm Monitoring System	Fire Drills 2020-2021
Watson Hall	Yes	No	Yes	Yes	Yes	Yes	Yes	2
Falling Hall	Yes	No	Yes	No	Yes	Yes	Yes	2
Tabernacle	Yes	No	Yes	Yes	Yes	Yes	Yes	2
Washington	Yes	No	Yes	Yes	Yes	Yes	Yes	2
Library	Yes	No	Yes	Yes	Yes	Yes	Yes	2
North A	Yes	No	Yes	No	Yes	Yes	Yes	2
North B	Yes	No	Yes	Yes	Yes	Yes	Yes	2
West Apartments	Yes	No	Yes	No	Yes	Yes	Yes	2
Blake Hall	Yes	No	Yes	No	Yes (audio only)	Yes	No	0
Spencer Hall	Yes	No	Yes	Yes	Yes	Yes	Yes	0
Founder's Hall	Yes	No	Yes	No	Yes	Yes	No	0
South Apartment	Yes	No	Yes	Yes	Yes	Yes	Yes	2
Music Hall	Yes	No	Yes	Yes	Yes	Yes	Yes	2

Paul Johansson Hall	Yes	Yes	Yes	Yes	Yes	Yes	Yes	1
Athletic Center	Yes	Yes	Yes	Yes	Yes	Yes	Yes	0
Garage	Yes	No	Yes	Yes	Yes	Yes	Yes	0
College Hall	Yes	No	Yes	Yes	Yes (audio only)	Yes	Yes	0

Fire Statistics

Residential Facilities	Years	Total Fires in Building	Cause/Nature	Fire Related Injuries	Fire Related Deaths	Property Damage (\$ Range)
Watson Hall	2019	0	N/A	0	0	\$0.00
	2020	0	N/A	0	0	\$0.00
	2021	0	N/A	0	0	\$0.00
Washington Hall	2019	0	N/A	0	0	\$0.00
	2020	0	N/A	0	0	\$0.00
	2021	0	N/A	0	0	\$0.00
Faling Hall	2019	0	N/A	0	0	\$0.00
	2020	0	N/A	0	0	\$0.00
	2021	0	N/A	0	0	\$0.00
Tabernacle	2019	0	N/A	0	0	\$0.00
	2020	0	N/A	0	0	\$0.00
	2021	0	N/A	0	0	\$0.00
Library	2019	0	N/A	0	0	\$0.00
	2020	0	N/A	0	0	\$0.00
	2021	0	N/A	0	0	\$0.00
	2019	0	N/A	0	0	\$0.00

North A	2020	0	N/A	0	0	\$0.00
	2021	0	N/A	0	0	\$0.00
North B	2019	0	N/A	0	0	\$0.00
	2020	0	N/A	0	0	\$0.00
	2021	0	N/A	0	0	\$0.00
South Apartment	2019	0	N/A	0	0	\$0.00
	2020	0	N/A	0	0	\$0.00
	2021	0	N/A	0	0	\$0.00
West Apartment	2019	0	N/A	0	0	\$0.00
	2020	0	N/A	0	0	\$0.00
	2021	0	N/A	0	0	\$0.00
Founder's Hall	2019	0	N/A	0	0	\$0.00
	2020	0	N/A	0	0	\$0.00
	2021	0	N/A	0	0	\$0.00
Blake Hall	2019	0	N/A	0	0	\$0.00
	2020	0	N/A	0	0	\$0.00
	2021	0	N/A	0	0	\$0.00
Music Hall	2019	0	N/A	0	0	\$0.00
	2020	0	N/A	0	0	\$0.00
	2021	0	N/A	0	0	\$0.00
Spencer Hall	2019	0	N/A	0	0	\$0.00
	2020	0	N/A	0	0	\$0.00
	2021	0	N/A	0	0	\$0.00